

Job title	Architect
Salary band	0-5 years': £34,000 - £44,000
Reports to	Directors
Issue date	14.02.2024

Item	Description
1 Role	<p>The successful candidate for this role will be a highly skilled and motivated all-rounder with 4-5 years' experience working in a small or medium-sized studio, preferably on multi-unit housing schemes. You will take a lead role in the overall design and technical development of projects, taking guidance from directors to develop options in line with the brief, and coordinating work with the design team. You may be expected to manage and coordinate one or more projects simultaneously and act as the principal contact to the consultant team throughout the project.</p>
2 Experience	<p>The successful candidate will have completed their Part III qualification in the UK, or, if registered as an architect overseas will have experience in delivering a project. Key attributes for this role include:</p> <ul style="list-style-type: none"> • Experience of working on multi-unit housing projects with evidence of UK site experience preferred. • Excellent technical knowledge and a good understanding of the tender and procurement process, UK building regulations, British Standards, and the UK planning process. • Experience in using BIM will be considered an advantage. • A thorough understanding of all RIBA Work Stages. • Ability to confidently communicate design ideas and present work to the client, stakeholders and wider design team. • Excellent written and spoken English.
3 Responsibilities	<p>You will be responsible for:</p> <ul style="list-style-type: none"> • Managing every element of the project's design development and ensuring that the practice's design ethos is embedded throughout each stage. • Working collaboratively and managing day-to-day project development. This includes liaising with consultants, incorporating design work and managing coordination when acting as lead consultant. • Ensuring adherence to the deliverables and scope identified within the brief and appointment, raising any potential issues. • Developing designs using CAD programs including Rhino and MicroStation to a high level of proficiency.

- Leading on the production of full planning and tender documentation.
- Having an awareness of individual and project team day-to-day activities, taking ownership of work and managing your time to ensure required deadlines are met.
- Managing production of design information across each work stage and preparation of key stage reports for client sign-off.
- Maintaining an up-to-date understanding of construction legislation to ensure the design meets statutory requirements.
- Developing positive relationships with the client and wider design team, ensuring they are kept informed of progress through organising and chairing regular reporting meetings.
- Maintaining an awareness of the limitations of your own knowledge and expertise when providing advice, consulting with directors for guidance as required.
- Attending professional development (CPD) activities.
- Positively representing the practice, communicating articulately Al-Jawad Pike's work and supporting the studio's aims and objectives.
- Contributing to various practice-wide policies and commitments.

4 Salary

The salary offered will be in line with the studio's salary banding as outlined above and will be commensurate with level of experience.

5 How to apply

To apply for this role please email your applications to employment@aljawadpike.com with the email subject line 'Part 3 Architect' Availability for immediate start.

Your application should include:

- A short cover letter detailing your suitability for the role and notice period (if applicable)
- Evidence that you have permission to work in the UK in line with UK immigration requirements.
- A CV as a PDF attachment
- A sample portfolio as a PDF attachment with a maximum of 10 page
- References from previous employers.

Please note that attachments should not exceed 5MB in total.

Deadline for submission of applications is 01.03.2024

Al-Jawad Pike is an equal opportunities employer. We strive to build on the existing diversity of our team and welcome applications from people of all identities and backgrounds.

Unfortunately, we are only able to respond to successful candidates.